

# SkillsUSA Virginia Code of Conduct

*(Turn in at registration)*

SkillsUSA Virginia members have an excellent reputation as students who excel and follow the rules. Your conduct at every student organization function should make a positive contribution to extending that reputation. Listed here are rules of conduct for your state conference. All attendees will be required to:

- Behave in a courteous and respectful manner at all times. Refrain from inappropriate language and actions that may bring discredit upon you, your school, or advisors, or upon SkillsUSA Virginia.
- Obey all local, state, and federal laws. Obey all hotel policies. All school policies apply at this event. Any violation of local, state, or federal law may result in prosecution to the fullest extent of the law.
- All of the attendee's local school rules apply to this educational event. If you can't do it at school, you can't do it here.
- Any conduct deemed inappropriate may result in immediate expulsion from the SkillsUSA Virginia State Leadership Conference and Skills Championships, hotel, or contest-area location. Such conduct includes, but is not limited to, actions disrupting the business-like atmosphere, association with non-conference individuals, or activities that endangers the student or others.
- Advisors are responsible for your actions, activities, and location at all times. Accidents, injuries, and illnesses must be reported to the local advisor immediately.
- Adhere to mandatory curfews as listed in the conference program. Local advisors and security personnel will enforce curfews. Curfew is defined as being in your own assigned room by the designated hour.
- Alcoholic beverages and controlled or illegal substances of any form are strictly prohibited. These items must not be used or possessed at any time under any circumstances. Use or possession of such substances will result in criminal prosecution.
- Attendees must obey all hotel rules. The hotel has the right to ask a guest to leave. Noise should follow hotel guidelines and rules. Individuals and advisors are responsible for damages to any property or furnishings.

## **Disregarding or Violating the Code of Conduct**

Any delegate, contestant, or observer who violates this code of conduct may be subject to disciplinary action, including, but not limited to, forfeiture of privileges to attend further events, confinement to your hotel room, dismissal from the conference, and being sent home at your own expense. Parents and/or guardians will be notified and the Virginia CTSO reserves the right to notify law enforcement.

*I have read, understand, and agree to abide by the SkillsUSA Virginia Code of Conduct as listed above.*

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SkillsUSA Member Signature

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Date

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Parent/Guardian Signature

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Date

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School Division Designee Signature

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Date

# Emergency Contacts: SkillsUSA Virginia State Leadership Conference and Skills Championships

*(Turn in at registration)*

*Complete the entire form. Type or print clearly. All applicable places must be signed. Read and sign the SkillsUSA Virginia Code of Conduct.*

SkillsUSA State Association: Virginia	Parents' names:
Check one: <input type="checkbox"/> High school division <input type="checkbox"/> College/postsecondary division	Parents' telephone number (area code required): ( )
Participant's name: (first, last)	Name of teacher/adult accompanying participant to conference:  Cell number
Participant's home address:	Participant's high school:
City:                      State:                      Zip code:	Mailing address of above school:
Home telephone number (area code required) ( )	City:                      State:                      Zip code:
Age:              Date of birth:              Check one: <input type="checkbox"/> Male <input type="checkbox"/> Female	School telephone number (area code required) ( )

# Personal Information Form: SkillsUSA Virginia State Leadership Conference and Skills Championships

*(Kept by the school representative and student)*

*Complete the entire form. Type or print clearly. All applicable places must be signed. Read and sign the SkillsUSA Virginia Code of Conduct.*

SkillsUSA State Association: Virginia	Parents' names:
Check one: <input type="checkbox"/> High school division <input type="checkbox"/> College/postsecondary division	Parents' Telephone Number (area code required): ( )
Participant's Name: (first, last)	Name of teacher/adult accompanying participant to conference:
Participant's home address:	Participant's high school:
City: State: Zip code:	Mailing address of above school:
Home Telephone Number (area code required): ( )	City: State: Zip code:
Age: Date of birth: Check one: <input type="checkbox"/> Male <input type="checkbox"/> Female	School telephone number (area code required): ( )

Emergency Information and Release Form – A copy of the front and back of the proof of participant insurance *must* be attached.

Person to contact in event of emergency:	Family physician: Telephone number: ( )
Contact person's telephone number (area code required):	Do you have any known allergies? <input type="checkbox"/> No <input type="checkbox"/> Yes
Contact person's street address:	If "yes" please list here:
City: Date: Zip code:	Do you have a history of allergies, heart condition, diabetes, asthma, epilepsy, rheumatic fever or other existing medical conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of person responsible for your medical bills (guarantor):	If "yes" explain here:
Guarantor's relationship to participant:	
Guarantor's Social Security Number:	Are you taking medication? <input type="checkbox"/> Yes <input type="checkbox"/> No
Guarantor's Employer:	If "yes" explain here:
Employer's Telephone Number:	
Employer's Address:	Do you have any physical restrictions? <input type="checkbox"/> Yes <input type="checkbox"/> No
City: State: Zip code:	If "yes" explain here.
Insurance company:	
Insurance company address:	When did you last have a tetanus shot?
City: State: Zip code:	
Insurance plan number:	If you do not have any medical insurance sign here:
Insurance group number:	
Insured ID number:	(Signature of participant) (Date)

To be signed by all participants and held by the school teachers/chaperone and competitors.