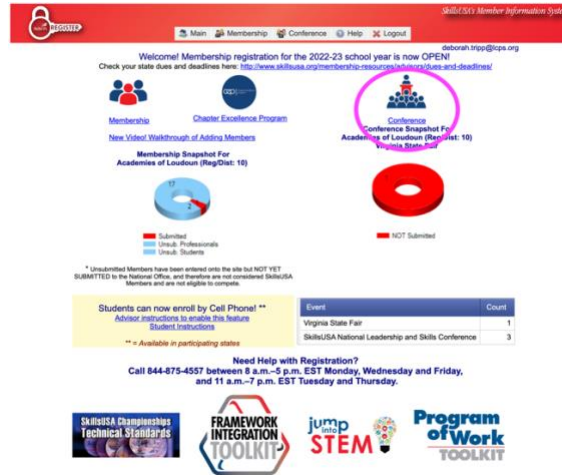


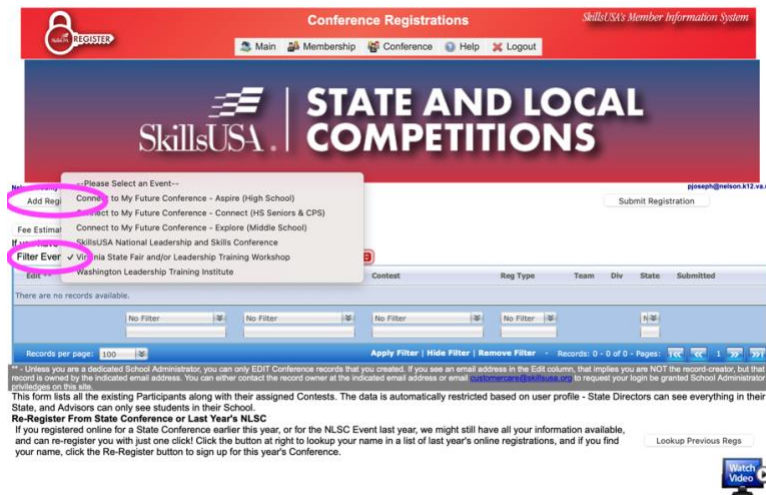
Virginia State Fair & Leadership Training Workshop Registration Instructions

1. Advisor should log on to the SkillsUSA Register site; then click the **Conference** link.

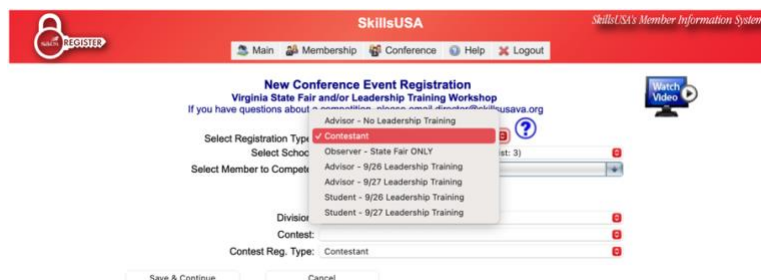
<https://www.skillsusa-register.org/Login.aspx>



2. Click the **Filter Event:** drop-down menu and select **Virginia Leadership Training Workshop – State Fair;** then click the **Add Registrant** button



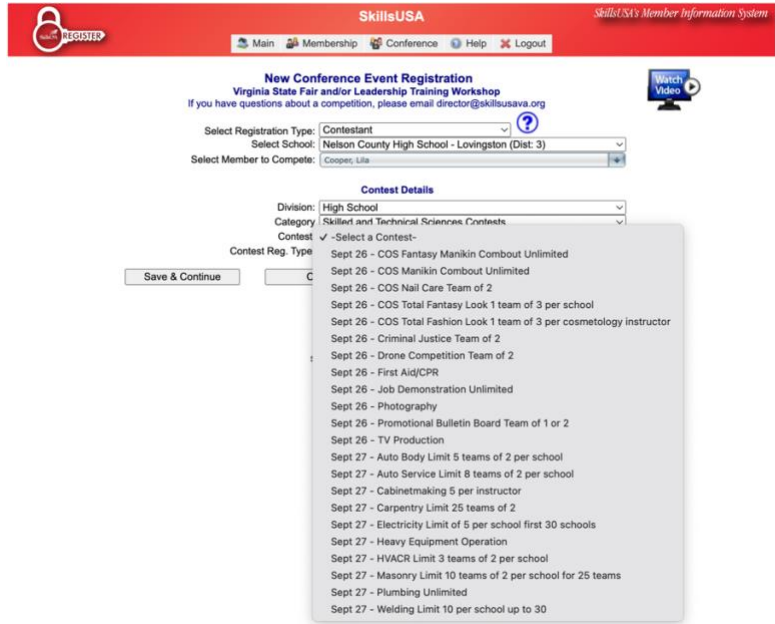
3. Select the **Registration Type:** from the drop-down menu. If the type is **Contestant** continue to step 4; if any other type, go to step 6.



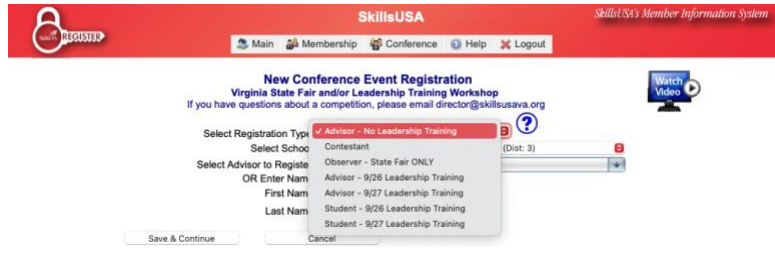
- Click the **Select Member to Compete:** drop down-menu; then select the **Skills and Technical Sciences Contests** in the **Category** drop down to select the competition the student is competing in at the State Fair Grounds.



- In the **Contest** drop down menu, select the competition. Please make note which day the competition is being held. Then you can click **Save & Continue** button and proceed to step 7.



- For all non-contestant registration types, click the **Select _____ to Register:** drop down menu and select the participants name that was entered on the Membership page; then click **Save & Continue** button and proceed to step 7.



7. If the participant/contestant's information was not entered in membership, then add it here. Make sure to select the correct **Participant's T-Shirt Size** as we will have t-shirts this year. If registering a contestant for one of the leadership workshops, click **Add Contest** button midway down the left side of the page and continue to step 8. Once you have finished click the **I Agree** check box, then click the **Save Registration** button at the bottom of the page. You can now go back to step 2 to add additional participants.

SkillsUSA's Member Information System

Conference

Main
Membership
Conference
Help
Logout

Registrant Detail Info

Created By: ken.kilinski@frcok12.va.us On:09/07/22
 State: VA 1754255

CURRENT EVENT:
Virginia State Fair and/or Leadership Training Workshop

Select Division:
 High School College/PS Middle School

Member Names Are Only Editable by National Office
[Click here to request a spelling correction for Contestants.](#)
 Participant's First Middle & Last Name
 [REDACTED]

Participant's Home Address:
 [REDACTED]

City State Zip:
 [REDACTED]

Home Phone (with area code): Cell Phone (with area code):
 [REDACTED]

Date of Birth: Age: Gender:
 [REDACTED] [REDACTED] [REDACTED]
(mm/dd/yyyy - Accurate DOB is critical for locating your scores online!)

Email Address of Registrant:
 [REDACTED]

Name of Teacher/Adult accompanying participant, if applicable:
 [REDACTED]

(Cell) Phone Number of teacher / adult chaperone
 [REDACTED]

Last Edited By:

ADD NEW Event: [-Register for another event?] Duplicate This Registration

Select Level: Student Professional
 Registrant Type: [Advisor - No Leadership Trainin]

Member ID: 3375949

Parents' / Guardians' Names (if Participant is under age 18):
 [REDACTED]

Parents' / Guardians' Phone with area code:
 [REDACTED]

Name of SkillsUSA Advisor for participant's Occupational Area:
 [REDACTED]

School where Participant's trade area is taught:
 [REDACTED]

Occupational Training/Trade Area in which Contestant is enrolled:
 [REDACTED]
(This is NOT the Contest for competition - just the class the student is enrolled in.)

Graduation Year:
 [REDACTED]

Participant's T-Shirt Size:
 [REDACTED]

Check YES if participant has a disability that meets criteria specified in the Americans with Disabilities Act (ADA). YES Describe: [REDACTED]

Check YES if participant has dietary restrictions: YES Describe: [REDACTED]

Registrant Options

State Officer?
 Officer Candidate?
 Voting Delegate?

Add-On Events

CONTESTS

For contestants, choose 'Contestant' in the Reg Type field above, and click Add Contest.

Add Contest
Save Registration

Edit	Event	Contest	Div	Reg Type	#
No data to display					

OPTIONAL FEES

Add Optional State Fee Items: [Add](#)

There may be additional or optional fee items available within your state for this particular conference event. Items might include optional dinners, t-shirts, hotel accommodations or other items. Click the drop-down menu to select optional items if applicable for your state. Please contact your state director with additional questions.

Event	Fee Item	Qty	Amount	Extended
There are no records available.				

Add New - Records: 0 - 0 of 0 - Pages: [Navigation icons]

Total Registration Fees: [recalc](#) (This total includes all conference registration fees and optional state fees listed above.)

School:
 700 Tanyard Road
 Rocky Mount, VA 24151 Phone:(540) 483-0221

School Admin(s):
 ken.kilinski@frcok12.va.us;

ATTESTATION

Advisor Acceptance

I attest that the information on the SkillsUSA Conference Registration and Liability form has been reviewed with the attendee and there is complete understanding and agreement to the SkillsUSA Code of Conduct, the release of personal information, conference photography and sound release, safety and health responsibilities and liability. If the student is under 18 years old, I have provided the attendee's parent or guardian with the SkillsUSA Conference Registration and Liability Form. By checking the box below, both the attendee and I agree to abide by ALL SkillsUSA guidelines and policies as stated on the Conference Registration and Liability form and any other requirements mandated by the state or national office. We accept all conditions of this agreement; and the attendee and I completely release SkillsUSA national and state associations of any liability.

I Agree: My Email: [REDACTED]

Save Registration

IP: Time Stamp:

8. Change the **Category:** to **Leadership Development Contests**; then click the **Contest:** drop down menu and select the day the contestant with participate ion the leadership workshop. It should be the opposite say from when they are competing at the State Fair grounds. Click the **Save** button.

The screenshot shows the SkillsUSA registration interface for user 'Ritchey, Lizzy'. The 'Category' dropdown menu is open, showing 'Skilled and Technical Sciences Contests' selected. Other dropdowns include 'Event' (Virginia State Fair and/or Leadership Training Workshop), 'Division' (Leadership Development Contests), 'Contest' (-Select a Contest-), and 'Reg. Type' (Contestant). A 'Save' button is visible at the bottom left.

SkillsUSA
SkillsUSA's Member Information System

1754249 (NEW) 127
4314

Need Help?
[Check out this online video about Contests and Teams!](#)

Competition Registration For:
Ritchey, Lizzy

Event: Virginia State Fair and/or Leadership Training Workshop Select a competition event.

Division: Leadership Development Contests Select High School, College or Middle School.

Category: ✓ Skilled and Technical Sciences Contests

Contest: -Select a Contest- Select a contest.

Reg. Type: Contestant Select a Registration Type.

Save Cancel

Contestants are only allowed to register for ONE Contest in each Category. If you don't see any Contests available to select, it probably means this person is already registered for a Contest in the selected Category.

SkillsUSA-Register.org Hivelocity 2020 Platform
[SkillsUSA Privacy Policy](#)

The screenshot shows the SkillsUSA registration interface for user 'Ritchey, Lizzy'. The 'Contest' dropdown menu is open, showing 'Sept 26 - aLeadership Training' selected. Other dropdowns include 'Event' (Virginia State Fair and/or Leadership Training Workshop), 'Division' (High School), 'Category' (Leadership Development Contests), and 'Reg. Type' (Sept 27 - aLeadership Training). A 'Save' button is visible at the bottom left.

SkillsUSA
SkillsUSA's Member Information System

1754249 (NEW) 127
4314

Need Help?
[Check out this online video about Contests and Teams!](#)

Competition Registration For:
Ritchey, Lizzy

Event: Virginia State Fair and/or Leadership Training Workshop Select a competition event.

Division: High School Select High School, College or Middle School.

Category: Leadership Development Contests

Contest: ✓ -Select a Contest-
Sept 26 - aLeadership Training
Sept 27 - aLeadership Training Select a contest.

Reg. Type: Select a Registration Type.

Save Cancel

Contestants are only allowed to register for ONE Contest in each Category. If you don't see any Contests available to select, it probably means this person is already registered for a Contest in the selected Category.

SkillsUSA-Register.org Hivelocity 2020 Platform
[SkillsUSA Privacy Policy](#)

9. Once you have finished click the **I Agree** check box, then click the **Save Registration** button at the bottom of the page. You can now go back to step 2 to add additional participants.

ATTESTATION

Advisor Acceptance

I attest that the information on the SkillsUSA Conference Registration and Liability form has been reviewed with the attendee and there is complete understanding and agreement to the SkillsUSA Code of Conduct, the release of personal information, conference photography and sound release, safety and health responsibilities and liability. If the student is under 18 years old, I have provided the attendee's parent or guardian with the SkillsUSA Conference Registration and Liability Form. By checking the box below, both the attendee and I agree to abide by ALL SkillsUSA guidelines and policies as stated on the Conference Registration and Liability form and any other requirements mandated by the state or national office. We accept all conditions of this agreement; and the attendee and I completely release SkillsUSA national and state associations of any liability.

I Agree: My Email: Save Registration IP: Time Stamp: